

MOVEMENT & SOUND DANCE LLC

1362 Barclay Blvd, Buffalo Grove IL 60089
847.404.4133

www.movementandsounddance.com
movementandsounddance@gmail.com

Studio Policies

attendance policy

It is imperative for all dancers to maintain consistent attendance to ensure the progression of proper technique training. We understand that sometimes more than one class may need to be missed per session due to illness, school commitments or family events. Please call to schedule your make-up class with us 48 hours in advance, so we can guide you to the most comparable class. Please call or text us to advise us of any absences.

Students arriving late to class will miss the class warm-up and run the risk of injury. Students who arrive more than 10 minutes late to class may be asked to observe class rather than participate. This policy is not a punishment but is for the safety of the student.

Refunds will not be given for missed classes, and missed classes will not be used as a credit towards the next session. Instead, the dancer may do make-up classes in a different class for missed classes.

photographs and videos

Pictures and/or videos may be taken by us while at the studio or performances and used for promotional purposes. Please let us know if you would not like us to use an image or video of your dancer.

inclement weather and cancellations

The safety of our students, parents, and faculty is of the utmost importance to us. In the case of inclement weather we will follow the closing policies of District 214/District 21. Sometimes, poor weather may hit in the afternoon or clear up before our classes are planned to begin. We will always make a decision by 2pm. Emails will be sent out and our website updated accordingly. No refunds will be given for classes cancelled due to inclement weather, however we encourage students to attend make up classes.

payment policy

We accept cash, checks, and credit cards. There will be a \$30 fee for all returned checks. Each class fee must be paid in full by the first day of each session, and payments may be made online or in person. We offer discounts for multiple classes. Refunds for withdrawal from a class will only be granted prior to the start of the third week per session. A cancellation fee of \$25 will be deducted from the refund if classes have already begun, unless you choose to have your refund applied as a credit towards future classes. If you paid by credit card, an additional \$5 fee will be deducted from the refund. Should you wish to withdraw after the start of the third week of the session, full fees are payable with no refunds or credits.

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class size

Our class sizes for our Preschool and Pre-K classes will be limited to 10 students per class, or 12 with an assistant. Our class sizes for our Foundations classes will be limited to 12 students per class, or 15 students per class with a teacher's assistant. Our class sizes for our Explorations and Accelerations classes will have a maximum of 15 students per class. In some cases, we will require a minimum of 3 students per class, but this will be decided on a case by case basis.

class levels and placement

We meet regularly to discuss the progress and needs of our students, as class placement is very complex and highly individual. We will use the first weeks of classes to determine the proper technique level and level of comfort for your dancer. Any decisions regarding placement will be in your child's best interest. At the end of each school year, we'll mail recommendations for the following year. Decisions about class levels will be based on many factors: mastery of material, body strength, artistic development, commitment, maturity, and attendance, as determined by the instructor.

Studio Etiquette

Dancers must show respect for the studio and lobby space; please clean up after yourself. Dancers should hang up their coats and keep their bags against the wall, as neatly as possible.

No food or drink, besides water, will be allowed in the actual dance studio.

Dancers should use quiet voices and should be respectful of everyone in the lobby.

All dancers should arrive early and ready to dance. Dancers should use the bathroom prior to the beginning of class.

Dancers must follow the dress code of the studio.

Be respectful of all teachers and of all other dancers. At Movement & Sound Dance, we stress the importance of making friends, including everyone, and treating others the way you would like to be treated.

Thank you!